



FINANCIAL INTELLIGENCE AUTHORITY

Standard Invitation to Bidders BID NOTICE UNDER OPEN BIDDING

Provision of Catering and Staff Medical Insurance services

Proc: Ref number: FIA/SRVCS/20-21/00011 & FIA/SRVCS/20-21/00013

1. The Financial Intelligence Authority has allocated funds to be used for the acquisition of Catering and Staff Medical Insurance services.
2. The Entity invites sealed bids from eligible bidders for the **Provision Catering and Staff Medical Insurance** as below:

Item number	Brief Description of Supplies and Related Services	Quantity	Unit of Measure
1	Provision of Catering Services	41	PAX
2	Provision of Staff Medical Insurance Services	210	PAX

3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7
5. The Bidding documents in *English* may be purchased by interested bidders on the submission of a written application to the address below at 7 and upon payment of a non-refundable fee of **Uganda Shillings 100,000/=**.
6. Bids must be delivered to the address below at 7 by at or before **11:00am on the 27th October, 2020**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 7 at **11:30am on the 27th October, 2020**.
7. Documents may be inspected at: *Financial Intelligence Authority,*

*Rwenzori Towers, Wing B,
Plot 6, Nakasero Road,
4th Floor,
Procurement and Disposal Unit*

9. The Planned Procurement Schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	29th September, 2020
b. Bid closing date	27th October, 2020.
c. Evaluation process	Within 2 days after bid closure
d. Display and communication of best evaluated bidder notice	Immediately after approval of Evaluation Report and award of contract by Contracts' Committee

EXECUTIVE DIRECTOR